

Dear PCS families,

As you are aware, PCS has submitted a request to increase the school enrollment by adding a second section of kindergarten, first and second grades as well as to modify its lottery to promote greater access and equity to our school, specifically for economically disadvantaged students.

We are asking parents to write a letter to the Department of education and local representatives (if you are so inclined) in order to make our application as strong as possible. The New Jersey Department of Education weighs the community's support for charter school expansion, and each of these letters carry weight. They are documented, recorded, and considered in support of our application.

Below are some guidelines on the letters and addresses.

Happy holidays!

Larry Patton
Head of School

Our goal is to have as many letters of support as possible.

Guidelines for Letter:

What should the letter say?

We have been advised that form letters emailed to the NJ DOE letters are not as effective as personal letters.

It is our suggestion that each parent write a brief, personal letter explaining: what you like about Charter; why you chose to send your child or children here; and a short line explaining that you support Charter's expansion.

When do you need it by?

As soon as you can do it, preferably early -mid January, (but no later than 31 January 2017).

The application undergoes a 60 day review process, which ends at the end of January. We will receive the decision sometime in late February or March.

Ideally, we would be able to have all of these letters of support presented during the earlier stages of the review process.

To whom does it need to be sent?

Please address a letter to either one or both of the following:

Hon. Kimberley Harrington, Acting Commissioner of Education

New Jersey Department of Education
100 Riverview Plaza
P.O. Box 500
Trenton, NJ 08625

Katherine Czehut, Director, Office of Charter and Renaissance Schools

New Jersey Department of Education
100 Riverview Plaza
P.O. Box 500
Trenton, NJ 08625

Senator Christopher "Kip" Bateman

SenBateman@njleg.org
[\(908\) 526-3600](tel:9085263600)
36 East Main St.
Somerville, NJ 08876

Assemblyman Andrew Zwicker

Asmzwicker@njleg.org
[609\) 454-3147](tel:6094543147)
23 Orchard Road
Suite 170
Skillman, NJ 08558

Assemblyman Jack Ciattarelli

AsmCiattarelli@njleg.org
[\(908\) 450-7064](tel:9084507064)
50 Division St.
Suite 200
Somerville, NJ 08876

If you mail the letter directly to the DOE, please let us know by email so we can gauge support, or you may drop them off at the school. We will then deliver letters in a batch to the DOE.